

# Terms

## What do I need to do?

### If you are a new customer:

Complete the two *fillable* PDFs found on the home page of <https://www.taxdetective.com/> or attached to the email you received and return them to us. Only the owner or an appointed representative recognized by the County Assessor can sign the forms.

### If you are a returning customer and

1. none of your information has changed, simply sign and date both forms. We will analyze all of the properties you have previously registered with us.
2. your contact information has changed, tell us what changed.
3. you have purchased or sold a property, tell us the parcel number or address.

### Where to send your two forms:

Email your two forms to: [support@taxdetective.com](mailto:support@taxdetective.com),

or

fax them to: 520.829.9557

**Be sure your forms are in PDF format.** We cannot accept or process forms received in JPEG, TIFF, BMP or any format other than PDF.

or

mail them to: TaxDetective, (**New Mail Address**) PO Box 65351, Tucson, AZ 85728.

For the fastest, most dependable service, we recommend email.

### Do I need to send anything else?

No; in Arizona and Colorado, we already know the property valuations. If your property is in another state, we recommend that you send a copy of the most recent valuation and/or property tax bill.

### What if I sell my property?

If you sell your property at any time during the Appeal process, please let us know as soon as possible. If we haven't yet filed an Appeal, we'll withdraw your property. If we've already filed an Appeal, in the event that your property valuation is reduced, you are responsible for paying our invoice in full.

### May I also file an Appeal on my own?

No. By returning these forms to us, you agree that TaxDetective will be your sole representative for the current tax year. TaxDetective handles the entire appeal process on your behalf, including the discretion to appeal at both the county and state (County Board) levels. In the event that your property valuation is reduced, you are responsible for paying our invoice in full. If after returning your two forms to us, you decide to file your own Appeal, you will be subject to the possibility of a \$50.00 fee for each parcel you withdraw.

### What if I have questions?

Further questions and answers can be found on our website; click on the FAQ tab for Arizona, Colorado, and other states. Or, please contact us with your question by sending an email to: [support@taxdetective.com](mailto:support@taxdetective.com).

# AGENCY AUTHORIZATION FORM

Pursuant to A.R.S. § 42-16001

STATE BOARD OF APPRAISAL REGISTRATION NUMBER 980286, 2006004, 2011073, STATE BOARD OF EQUALIZATION 003

- Persons who own, control, or possess property valued by the County Assessor may each year designate an agent to act on their behalf on any matter relating to the review of the valuation and classification of the property before the Assessor or the County or State board of Equalization.
- This designation of an agent expires at the end of the calendar / valuation year.
- This form or a copy must accompany any petition, Taxpayer Notice of Claim, or response to a Notice of Proposed Correction filed with the Assessor or either Board of Equalization. The original form shall be provided for inspection by the agent on request of the County Assessor, either Board of Equalization, or the Department of Revenue.
- Notices issued by the Assessor or either Board of Equalization relating to the review of the valuation of that property shall be sent to the agent of record.
- A petition for Review of Real Property or Personal Property, a Notice of Proposed Correction, or a Taxpayer Notice of claim will not be accepted unless the Agency Authorization Form accompanying the petition is signed by the person who owns, controls, or possesses the property.

**DESIGNATION OF AGENT:** (Type or Print)

TaxDetective LLC

AGENT / FIRM NAME

Paul Euler , or Juli Tweedy

support@taxdetective.com

CONTACT PERSON

EMAIL

PO Box 65351

MAILING ADDRESS

Tucson

AZ

85728

CITY

STATE

ZIP

**DESIGNATION MADE BY:** (Type or Print)

COMPANY NAME

NAME OF PERSON OWNING, CONTROLLING OR POSSESSING PROPERTY OR CONTACT PERSON

TITLE

ADDRESS

CITY

STATE

ZIP

TELEPHONE

EMAIL

I, the undersigned, hereby designate the above name agent to act on my behalf in all matters pertaining to the review and appeal of real or personal property valuation and classification with the Assessor the Boards of Equalization. This authorization is limited to the properties listed below and the attached continuation form(s).

**X**

SIGNATURE OF PERSON CONTROLLING OR POSSESSING PROPERTY

**X**

DATE

PRINT NAME (IF DIFFERENT THAN DESIGNATED ABOVE)

PRINT TITLE

**COMPLETED BY PROPERTY OWNER**

<u>COUNTY</u>	<u>BOOK-MAP-PARCEL</u>	<u>COUNTY</u>	<u>BOOK-MAP-PARCEL</u>	<u>COUNTY</u>	<u>BOOK-MAP-PARCEL</u>	<u>PRSNL PRPRTY ASMNT ACCT</u>

County Name and Number: (01) Apache (02) Cochise (03) Coconino (04) Gila (05) Graham (06) Greenlee (07) Maricopa (08) Mohave (09) Navajo (10) Pima (11) Pinal (12) Santa Cruz (13) Yavapai (14) Yuma (15) La Paz

NOTE: USE CONTINUATION FORM DOR 82130AAA TO LIST ADDITIONAL PARCELS  
DOR 82130AA (03/2018)

# PROPERTY VALUATION APPEAL ORDER FORM

**Yes! I Want to Lower My Property Tax! Please have TaxDetective appeal My Tax Year 2027 Property Valuation.**

I agree to pay 50% of my Tax Year 2027 estimated tax savings to TaxDetective once the Appeal process is finished. TaxDetective will send me a copy of the Assessor's decision and a bill showing the estimated amount of savings and my payment due. Upon receipt, I agree to promptly pay this amount.

*Signature of*

*Property Owner:* \_\_\_\_\_

*Date:* \_\_\_\_\_

I have read and agree to TaxDetective's Terms.

Return Customer? If you have registered before and none of your information, including your properties, has changed, check this box  and skip the remainder of this Order Form. Be sure to complete the Agency Authorization Form (see previous page) and return both Forms to TaxDetective. If you've acquired any new properties, please add their parcel numbers to the Agency Authorization Form.

Want to go paperless? If you haven't already told us, please check this box  and we'll send everything to your email address.

For new customers or if any of your information has changed from when you last registered, complete below: **Please Print** (For new customers, completion of all fields is required):

*Property Parcel number (8 or 9 digits with no hyphens. If there is a 9<sup>th</sup> digit, it is always a zero or an alpha character):*

\_\_\_\_\_

*Property Owner's Name:* \_\_\_\_\_

*Mailing Address:* \_\_\_\_\_

*City, State, Zip:* \_\_\_\_\_

*Phone no.:* \_\_\_\_\_

*Email Address:* \_\_\_\_\_

Your email address is particularly important because we use it to keep in contact with you. This information is not shared with any "third" party.

If my account becomes delinquent, I agree to pay all accrued interest and necessary legal fees.

**Have more than one parcel you'd like us to appeal?** If your parcels are in Arizona, just add them to the Agency Authorization Form. For other states, return to <http://www.taxdetective.com/> and complete the forms: "For Other States: *Appeal Now!*"

**Is this your first time using TaxDetective?** If so, please tell us how you heard about us?

Referred by: \_\_\_\_\_ Other: \_\_\_\_\_

**Important: Be sure to return both Forms.** Once we have processed your Order, TaxDetective will confirm receipt of your materials by email.

TaxDetective PO Box 65351, Tucson, AZ 85728  
Fax: 520.829.9557 For faster service, email: [support@taxdetective.com](mailto:support@taxdetective.com)